

# The Village of Alanson

## Minutes

Village of Alanson  
7631 US 31 North, Alanson, MI 49706

## Public Hearing Ballfield Project

March 11th, 2024

**Call to Order:** Meeting called to order by Village President Greg Babcock at 5:30 pm.

**Council Present:** Trustee Mark Fairbairn, Trustee Doug Larson, Trustee Josh Larson, Trustee Scott Latva, President Greg Babcock

**Council Absent:** N/A

**Staff Present:** Jason Losey, Jennifer Murphy, Craig Wilson.

**Approval of Agenda:** *Motion* by Trustee Doug Larson to accept the Public Hearing agenda for the Ballfield Project as written for March 11<sup>th</sup>, 2024. Seconded by Trustee Scott Latva. All votes in favor. 5/0 Motion carried.

**Public Comment-** N/A

**Open Public Hearing:** *Motion* by President Babcock to open the Public Hearing at 5:33 pm.

Gosling Czubak Landscape Architect Kevin Krogulecki presented an overview of the project and the DNR Trust Fund Grant.

Krogulecki explained that the Ballfield Project property currently being acquired from the school district is a mainly unimproved area that will need improvements for recreation for the Village. The Village has laid out plans and put together a cost plan as funds allow. The Master Plan states what stays and what goes. The DNR offers several Recreation Grants requiring a recipient to be a municipality and to have an existing Rec Site in need of improvement.

The Ballfield Project includes improvements to the baseball and softball fields, concessions, and restrooms. The Village has a minimum 20% match. Future improvements may include a ¼ mile track, U10 and U12 soccer fields.

### Public Comment:

Resident Matthew Weeber asked if other revenue streams have been looked into. Kevin Krogulecki stated that "mini" grants are available but not required before application for the Trust Fund Grant. He explained other DNR grants are offering \$150,000 in grant funds. The Village is currently seeking the DNR Trust fund grant of \$400,000. The total cost of the project is estimated to be \$600,000. Krogulecki said they will seek funding from other state and federal sources.

Handwritten signatures in blue and black ink, including initials 'JB' and 'DL'.

Trustee Doug Larson said that the proof of concept with the first phase will help us obtain other grants for the second phase.

John Wochoski asked if an additional millage would be required to cover the expense of the project. Trustee Larson responded that an additional millage will not be required.

**Close Public Hearing:** *Motion* by Trustee Doug Larson to close the Public Hearing at 5:51 pm. Seconded by Trustee Josh Larson. All votes in favor. 5/0 Motion carried.

**Adjournment:** *Motion* by Trustee Doug Larson to adjourn the meeting. Seconded by Trustee Josh Larson. All votes in favor. 5/0 Motion carried.  
Meeting adjourned at 5:51pm.

# The Village of Alanson

## Agenda

Village of Alanson  
7631 US 31 North, Alanson, MI 49706

### **Public Hearing Ballfield Project**

March 11th, 2024

**Call to Order:** Meeting called to order by Village President Greg Babcock at

**Village Council Present:**

**Approval of Agenda:**

**Open Public Hearing:**

**Public Comment:**

**Close Public Hearing:**

**Adjournment:** *Motion* to adjourn the meeting by

Seconded by













Village of Alanson - Sports Complex Area Improvements - 2024 MNRTF Grant Project Opinion of Cost  
3/4/24

Baseball, Softball, & Park Facility Upgrades

Item No.	Item Description	Quantity	Unit	Unit Price	Cost	Notes
1	General Cond. And Mobilization	1	Ls	\$ 38,000.00	\$ 38,000.00	
2	Baseball Infield Refurbishment	1	Ls	\$ 18,000.00	\$ 18,000.00	
3	Softball Infield Refurbishment	1	Ls	\$ 10,500.00	\$ 10,500.00	
4	Baseball Field Irrigation	1	Ls	\$ 15,000.00	\$ 15,000.00	
5	Softball Field Irrigation	1	Ls	\$ 10,000.00	\$ 10,000.00	
6	Baseball Dugout Improvements	2	Ea	\$ 12,000.00	\$ 24,000.00	
7	Softball Dugout Improvements	2	Ea	\$ 12,000.00	\$ 24,000.00	
8	Baseball and Softball Field Earthwork	1	Ls	\$ 12,000.00	\$ 12,000.00	
9	Baseball New Benches and Bleachers	1	Ls	\$ 9,000.00	\$ 9,000.00	
10	Softball New Benches and Bleachers	1	Ls	\$ 9,000.00	\$ 9,000.00	
11	Baseball Bullpen	1	Ls	\$ 8,000.00	\$ 8,000.00	
12	Softball Bullpen	1	Ls	\$ 8,000.00	\$ 8,000.00	
13	Batting Cage	1	Ls	\$ 8,000.00	\$ 8,000.00	
14	Storage Shed, 12x16'	1	Ls	\$ 12,000.00	\$ 12,000.00	
15	21AA Gravel Surfacing for Parking Spaces	580	Syd	\$ 20.00	\$ 11,600.00	
16	Earthwork and Grading for Parking Spaces	1	Ls	\$ 3,500.00	\$ 3,500.00	
17	6" Conc. Parking	600	Sf	\$ 15.00	\$ 9,000.00	
18	Parking Bumpers	28	Ea	\$ 400.00	\$ 11,200.00	
19	Parking Striping	1	Ls	\$ 2,500.00	\$ 2,500.00	
20	Ex Timber Concessions Structure Removal	1	Ls	\$ 2,000.00	\$ 2,000.00	
21	Concessions/Restroom Building Structure Cost	1	Ls	\$ 110,000.00	\$ 110,000.00	
22	Building Structure Installation & Foundation	1	Ls	\$ 85,000.00	\$ 85,000.00	
23	Water Service and Ex. Wellhouse Reconfig.	1	Ls	\$ 20,000.00	\$ 20,000.00	
24	Drainfield and Septic, SMS lines	1	Ls	\$ 35,000.00	\$ 35,000.00	
25	4" Conc Sdww	870	Sf	\$ 10.00	\$ 8,700.00	
26	Building Earthwork and Grading	1	Ls	\$ 10,000.00	\$ 10,000.00	
27	Restoration and Establishment	1	Ls	\$ 8,000.00	\$ 8,000.00	
Construction Total					\$ 522,000.00	
Engineering (Preliminary, Permits, Final, CA, Grant Admin)					\$ 89,000.00	
<b>Estimated Project Total</b>					<b>\$ 611,000.00</b>	



MNRTF Grant Request \$400,000 (65.5%)  
Village of Alanson Local Match \$211,000 (34.5%)

VILLAGE OF ALANSON  
RESOLUTION #\_\_ OF 2024

Michigan Natural Resources Trust Fund (MNRTF) – Development Grant  
Alanson Ball Fields and Sports Complex Improvements

At a regular meeting of the **Village Council of Village of Alanson**, held in the Village Offices building in the Village of Alanson, Emmet County, Michigan, on the 11<sup>th</sup> day of March, 2024, there were;

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_ .

WHEREAS, the **Village of Alanson** supports the submission of the application titled “**Alanson Ball Fields and Sports Complex Improvements**” to the **MDNR 2024 Michigan Natural Resources Trust Fund** grant program for **development of baseball and softball field improvements, new concessions and restrooms, new parking facilities, and new accessibility accommodations** at the **Village of Alanson sport field complex**; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the **Village of Alanson** is hereby making a financial commitment to the project in the amount of **\$211,000** matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the **Village of Alanson Village Council** hereby authorizes submission of a **MDNR 2024 Michigan Natural Resources Trust Fund** Application for **\$400,000**, and further resolves to make available its financial obligation in the amount of **\$211,000 (34.5%)**, of a total **\$611,000** project cost, during the **2024-2025** fiscal year.

AYES:  
NAYES:  
ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of \_\_\_\_\_ at their regular meeting held on \_\_\_\_\_ 2024, at \_\_\_\_\_ p.m. in \_\_\_\_\_, with a quorum present.

\_\_\_\_\_  
CLERK

Dated: \_\_\_\_\_



## **NOTICE OF PUBLIC HEARING**

**PLEASE BE ADVISED** that the Village of Alanson will hold a Public Hearing on Monday, March 11, 2024, at 5:30 p.m. at the Village Offices, 7631 US-31 North., Alanson, Michigan.

The Public Hearing is being held to allow all interested parties the opportunity to comment on the proposed application for a 2024 Michigan Natural Resources Trust Fund Grant from the Department of Natural Resources for the Alanson Ball Fields and Sports Complex Improvements and potential passage of a resolution supporting submission of the application.

All verbal and written comments presented during the hearing and comment period will be considered prior to making a final decision.

Interested parties are invited to attend the public hearing or provide written comments to the Village of Alanson Clerk, Jennifer Murphy, 7631 US-31 North., Alanson, MI, [jcarson@villageofalanson.com](mailto:jcarson@villageofalanson.com) Please indicate PUBLIC HEARING COMMENTS in the subject line.

Jennifer Murphy  
Village of Alanson Clerk

Village of Alanson will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours' notice to Village of Alanson. Individuals with disabilities requiring auxiliary aids or services should contact the Village of Alanson Clerk by calling as following:

Jennifer Murphy  
Village of Alanson Clerk  
231-548-5431

# APPENDIX F: SAMPLE RESOLUTIONS

## SAMPLE RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH WITHOUT DONATED FUNDS

WHEREAS, \_\_\_\_\_ supports the submission of an application titled, “\_\_\_\_\_” to the \_\_\_\_\_ (grant program) for \_\_\_\_\_ (acquisition/development) of \_\_\_\_\_ (project description) at \_\_\_\_\_ (location or park name); and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, \_\_\_\_\_ is hereby making a financial commitment to the project in the amount of \$\_\_\_\_\_ matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that \_\_\_\_\_ hereby authorizes submission of a \_\_\_\_\_ (grant program) Application for \$\_\_\_\_\_, and further resolves to make available its financial obligation amount of \$\_\_\_\_\_ (\_\_\_ %) of a total \$\_\_\_\_\_ project cost, during the 20\_\_-20\_\_ fiscal year.

AYES:  
NAYES:  
ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_ of \_\_\_\_\_ at their regular meeting held on \_\_\_\_\_ 20\_\_, at \_\_\_\_\_ p.m. in \_\_\_\_\_, with a quorum present.

\_\_\_\_\_  
Clerk

Dated: \_\_\_\_\_