

Minutes
Village of Alanson
7631 US 31 North, Alanson, MI 49706
Regular Council Meeting of February 13th, 2023

Call to Order: Meeting called to order by Village President Greg Babcock at 6:02pm.

Pledge of Allegiance Recited.

Council Present: Trustee Mark Fairbairn, Trustee Doug Larson, Trustee Scott Latva, President Greg Babcock.

Council Absent: Trustee Josh Larson

Staff Present: Jason Losey, Jennifer Murphy, Craig Wilson

Approval of Agenda: *Motion* by Trustee Mark Fairbairn to accept the agenda for February 13th, 2023, as written. Seconded by Trustee Scott Latva. All votes in favor. 4/0 Motion carried.

Approval of Minutes: *Motion* by Trustee Doug Larson to approve the minutes as written for the regular council meeting of January 9th, 2023. Seconded by Trustee Mark Fairbairn. All votes in favor. 4/0 Motion carried.

Approval of Joint Meeting Minutes December 12th, 2022: *Motion* by Trustee Doug Larson to approve the Joint Meeting (Township, Village, LAMA) minutes as written for the meeting on December 12th, 2022. Seconded by Trustee Mark Fairbairn. All votes in favor. 4/0 Motion carried.

Public Comment: N/A

Visitor Presentation: N/A

New Business:

A. Resolution for Designation of Signer of Contract Number 22-5508:

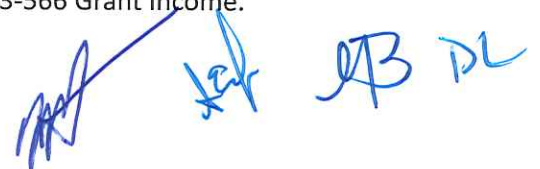
Motion by Trustee Doug Larson to adopt Resolution #2 of 2023 authorizing President Greg Babcock to be the signer of the MDOT Contract number 22-5508. Seconded by Trustee Mark Fairbairn. Roll call vote. Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Scott Latva- Yes, President Greg Babcock- Yes. All votes in favor. 4/0. Motion carried.

B. Contract Number 22-5508

C. Budget FY' 24 All Funds: Clerk- Treasurer Jennifer Murphy provided a copy of the proposed budgets to council. Discussion ensued.

Trustee Doug Larson recommended increasing 101-211-801 Mandatory Publication budget to \$2,500.

Trustee Doug Larson asked for a \$6,500 increase in 101-253-566 Grant Income.



Trustee Doug Larson recommended adding an additional \$2,500 to 101-100-832 Village Grant Match fund.

Clerk- Treasurer Murphy explained the decrease in 101-441-702 WAGES DPW; as the DPW employees will be paid through a spread between the General, Major, and Local Street funds. The General Fund will pay the employees weekly and then will be reimbursed from the street funds (202-441-702 WAGES DPW & 203-441-702 WAGES DPW).

Trustee Mark Fairbairn inquired if there are funds available to fix some of the roads in the village. President Greg Babcock responded that we could use Major Street funds towards Local Streets but cannot use Local funds towards Major Streets. Trustee Mark Fairbairn commented that Spring and Cheboygan Streets are in terrible condition. Fairbairn also mentioned that Lake Street toward the Locks is in terrible condition. Street Commissioner Jason Losey commented that last year they put 3 loads of gravel on Lake Street and that he grades it all the time. Losey said "The gravel just goes away. It's too wet of an area". Trustee Doug Larson reminded the Council that the Village is responsible to pave the road leading up to the Habitat for Humanity's homes in the near future.

Resident David Stepanovich mentioned that North Pine Street needs to be done. Trustee Doug Larson asked Jason Losey to get 3-4 quotes to repair/pave the roads mentioned.

President Greg Babcock suggested we should prioritize North Pine Street as the residents there have been told that it would be done for years now.

Street Commissioner Jason Losey requested an additional \$20,000 in funds for 101-100-964 Equipment Purchases. Losey advised that he is unsure what equipment he will need to maintain the streets and sidewalks after the M-DOT and Streetscape Project is completed. Losey also reported he needs a new "Hot Patch" machine. The current machine does not keep the patch hot enough. Trustee Doug Larson asked what a "ballpark" cost of a new "Hot Patch" machine would be. Losey commented that a new machine is approximately \$10,000-\$15,000. Losey's contact mentioned they may have used equipment to look at.

Losey also recommended budgeting an additional \$10,000 for Repairs & Maintenance; 101-250-932 DPW for the DPW building. Losey reported that the windows are single pane, and many are cracked. There is a leak in the roof and the door to the west lets a lot of the heat out of the building. Losey also reported there is no sewer hookup. President Greg Babcock responded that we need to get the sewer hooked up right away. Trustee Mark Fairbairn told Street Commissioner Losey to get some bids on new windows. Trustee Doug Larson commented "let's get moving on the Sewer Tap". Clerk- Treasurer Murphy clarified that the Sewer Tap would be paid from the General Fund to the Sewer Fund for the DPW hookup. Losey also reported the leaf and brush pile behind the DPW building is getting out of control.

Motion by Trustee Doug Larson to adopt the General, Sewer, Local and Major Street proposed budgets. Seconded by Trustee Mark Fairbairn. Roll call vote. Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Scott Latva- Yes, President Greg Babcock- Yes. All votes in favor. 4/0. Motion carried.

- D. Budget FY' 23 Amendments:** Clerk/Treasurer Jennifer Murphy discussed the amendments needed on the 2023 budget. Discussion ensued.

Motion by Trustee Doug Larson to make the proposed amendments to the General, Local and Major Street budgets for 2022-2023 as presented. Seconded by Trustee Scott Latva. Roll call vote. Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Scott Latva- Yes, President Greg Babcock- Yes. All votes in favor. 4/0. Motion carried.

Old Business: -

A. Pledge of Allegiance: N/A

B. Boathouse Parking Lot Paving: President Greg Babcock reported that he has been in contact with Littlefield Township, Tom Fairbairn Sr. (representing the Inland Water Route Historical Society), and Reith Riley Construction in regard to the Boathouse parking lot project. Babcock informed the council that all parties are on board with the numbers that were presented. Babcock anticipates the project will be done this fall after the M-DOT construction project. The Village will be pay for the project, being reimbursed by the Township & IWRHS. Babcock mentioned that the Village will be the one signing a contract with the construction company. The Township and Village agreed to put the job out for bids. President Babcock informed Clerk-Treasurer Jennifer Murphy to pay the project either out of Parks & Recreation or the Local Street fund.

COMMITTEE REPORTS:

Trustee Mark Fairbairn- Reported the ditch on Cheboygan Street to River Street needs work. Street Commissioner Jason Losey responded that the whole road is bad. President Greg Babcock asked Losey to get 3-4 quotes for repair, and to see what needs to be done. Village Business Owner Charles Rehman suggested when getting the quotes to get "unit prices" or quotes for sections of the road. If the whole project becomes too expensive the Village could possibly repair sections of the road.

Trustee Josh Larson- Absent

Trustee Doug Larson: Reported that it is grant writing season and that he is working to get the Kayak Launch project funding through the Community Foundation. Larson also reported we are waiting on the American Legal Publishing proposal for updating the Ordinance Code, digitizing, and posting it online. He stated that it would be approximately \$2,500.

Trustee Scott Latva- Inquired if semi-trucks will be using the Swing Bridge during the road construction detour. President Babcock responded that the Swing Bridge is rated for trucks and they will be using the bridge. Babcock mentioned that if anything deteriorates on the bridge they would let MDOT know to make appropriate repairs based on the damage.

President Greg Babcock: Babcock reported having had weekly meetings every Monday at 10AM with M-DOT and Fleis & Vandenbrink. M-DOT is planning on having a Public Open House for the road project (not the streetscape project) March 9th, 2023, from 4-6pm at the Village Hall. Babcock presented a photo of the lampposts Fleis & Vandenbrink is proposing. The lampposts will have an electrical outlet as well as a bracket to hold banners.

Babcock also reported that he had received an email from a Randy Evans. Evans is considering starting an Alanson Rotary Club.

Resident Randy Evans was at the meeting and introduced himself. He mentioned he had just moved to Alanson. Evans had met with Tom Fairbairn Sr. , Rachele Cook and a few others in regards to forming a Rotary Club in Alanson. Evans mentioned that the Petoskey Rotary Club raises \$50,000-60,000 a year which goes back into the community. Evans said they need to have at least 8 people join. Evans is hosting a luncheon at Bob's Place Thursday 2/23/2023 at noon for anyone interested.

Clerk- Treasurer Jennifer Murphy- Reported she has been in communication with the Auditors. Murphy is looking to do an "off year" audit.

Deputy Clerk Craig Wilson- N/A

Monthly Bills: *Motion* by Trustee Doug Larson to pay the current monthly bills. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried 4/0.

Public Comment: Village of Alanson Business Owner Charles Rehman mentioned he had spoken with Bob Evans with the Hillside Gardens. They discussed installing solar panels that look like trees. An industrial arts group in Onaway was consulted to come up with some designs and a price. Rehman also mentioned the Hillside Garden Club would like to do the landscaping at the Boathouse. They are also looking for funds for a sprinkler system.

Adjournment: *Motion* by Trustee Doug Larson to adjourn the meeting. Seconded by Trustee Mark Fairbairn. All votes in favor. 4/0 Motion carried.

Meeting adjourned at 7:08pm.