

Handwritten initials and signatures in blue ink: "a", "JB", "JL", "G", and a large signature.

Minutes
Village of Alanson
7631 US 31 North, Alanson, MI 49706
Regular Council Meeting of November 14th, 2022.

Call to Order: Meeting called to order by Village President Greg Babcock at 6:00pm.

Council Present: Trustee Mark Fairbairn, Trustee Doug Larson, Trustee Josh Larson, President Greg Babcock.

Council Absent: David Stepanovich

Staff Present: Jason Losey, Jennifer Murphy, Craig Wilson

Approval of Agenda: *Motion* by Trustee Doug Larson to add to the agenda under New Business: A- New Computer for Sewer Clerk; and to remove Visitor Presentation A & B from the agenda for the regular council meeting of November 14th, 2022. Seconded by Trustee Josh Larson. All votes in favor. Motion carried. 4/0.

Approval of Minutes: *Motion* by Trustee Doug Larson to approve the minutes as written for the regular council meeting of October 10th, 2022. Seconded by Trustee Josh Larson. All votes in favor. Motion carried. 4/0.

Public Comment: N/A

Visitor Presentation:

- A. **Tom Fairbairn, Sr.- Boat House Parking Lot-:** Removed
- B. **Bob Evans-Hillside Gardens:** Removed
- C. **Danielle Lynch- Arts & Craft Show/ Hillside Gardens-** No Show

New Business:

- A. **New Computer for Sewer Clerk:** President Greg Babcock reported that the Sewer clerk's computer has quit working. Babcock called Petoskey Computer repair. The computer cannot be repaired but they can recover the files. Babcock inquired as to purchasing a new computer or a refurbished one. Discussion ensued.
Motion by Trustee Doug Larson to spend up to \$1,500 on a new computer for the Sewer Clerk. Seconded by Trustee Mark Fairbairn. Roll call vote. Trustee Mark Fairbairn- Yes, Trustee Josh Larson- Yes, Trustee Doug Larson- Yes, President Greg Babcock- Yes. All votes in favor. 4/0. Motion carried.

Old Business:- N/A

COMMITTEE REPORTS:

Trustee Mark Fairbairn: Fairbairn commented he is not interested in receiving the raise that was approved for the council at the last meeting. Babcock responded that he would have to look into how that would be handled. Fairbairn also reported his father Tom Fairbairn Sr. will get on the December's meeting agenda.

Trustee Josh Larson: Reported having heard people enjoyed the Alanson Halloween decorating contest.

Trustee Doug Larson: Reported having spoken with a resident, who is also a police officer, for the village Ordinance Officer position. Larson will be meeting with him next week along with President Babcock. Larson also reported that he has been working with the contractor on the hall bathroom project. The contractor will be dropping off the final cost estimate this week. Plans are to start on the hall bathroom within the next month.

The holiday light display set up is scheduled for December 3rd at 9am.

Trustee David Stepanovich: Absent

President Greg Babcock: Sewer Authority update- Reported the Village will be receiving two invoices 1. For the new flow meter installation at station 9 which will allow us to get a proper reading instead of an estimated reading. 2. The invoice for the first draw for the Hathaway Road rehab project. The Village portion for the project is \$11,674.37.

Babcock also reported that after the last meeting, Babcock and Trustee Fairbairn spoke with David Lloyd who owns 7391 Cheboygan St. that has had past blight notices. Lloyd is in the process of cleaning the property up and he plans on selling it in the near future.

Babcock heard from Fleis & Vandenbrink on the upcoming streetscape project. They have recommended the Village look at options on how to fund the project. The Village portion is 31.03% or \$185,000.

Clerk- Treasurer Jennifer Murphy- See attached Clerk/Treasurer Report- Swing bridge inspection has been completed. Murphy also mentioned having submitted the request for the Bridge Tender reimbursement.

DPW: Jason Losey reported that everything has now been winterized.

Losey asked if the council can get ahold of the Bridge Tender to get the bridge house cleaned out.

Babcock responded that he would give Ed Pelto a call.

Losey also reported the DPW furnace is out again. Losey presented two quotes to the council. The third quote hadn't come in at the time of the meeting. Losey mentioned they've had WW Fairbairn out multiple times to try and keep the furnace going. Discussion ensued.

Motion by Trustee Doug Larson to authorize President Greg Babcock to exercise either of the contracts presented to whichever company can get the furnace installed sooner. Seconded by Trustee Josh Larson. All votes in favor. Motion carried 3/0. Trustee Mark Fairbairn abstained.

Losey also mentioned they are working on the manger for the holiday display.

Losey reported the big snowplow truck needs springs and that they will be installed within a week. Losey mentioned that there are several street signs missing in the areas of River, Cheboygan, and Spring streets. President Babcock instructed Losey to get new signs ordered.

Losey mentioned to the council that he needs a part-time person to help with snow plowing this winter. He currently has Kevin Smith to help. Smith's schedule with the Emmet County EMS will prevent him from being available certain days and times. Losey asked the council if they would bring someone else on for a fill in position. Losey told the council he knows of someone interested. Trustee Doug Larson suggested this person fill out an application and send it into the Clerk's email. President Babcock asked Clerk-Treasurer Jennifer Murphy to post the part-time position.

Trustee Doug Larson mentioned that he saw Jason Losey's letter of intent for the Street Commissioner position. President Greg Babcock mentioned it is a correspondence and will need to be put on the next month's agenda with the new council. Babcock asked Murphy to post the Street Commissioner position again.

Deputy Clerk Craig Wilson- Reported having had calls recently on potholes on Summit St. and Banwell Rd. Wilson mentioned the DPW had gotten those repaired quickly. Wilson also reported receiving zoning calls. Babcock responded with instructions to forward the messages to him.

Monthly Bills: *Motion* by Trustee Doug Larson to pay the current monthly bills. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried 4/0.

Public Comment: Newly elected village Trustee Scott Latva introduced himself to the council.

Adjournment: *Motion* by Trustee Doug Larson to adjourn the meeting at 6:32pm. Seconded by Trustee Josh Larson. All votes in favor. Motion carried 4/0.

Meeting adjourned at 6:32pm.

