

## Minutes

Village of Alanson  
7631 US 31 North, Alanson, MI 49706  
Regular Council Meeting of July 11th, 2022.

**Call to Order:** Meeting called to order by Village President Greg Babcock at 6pm.

**Council Present:** Trustee Mark Fairbairn, Trustee Doug Larson, Trustee Josh Larson, Trustee David Stepanovich. President Greg Babcock.

**Council Absent:** N/A

**Staff Present:** Jennifer Murphy, Glen Pemberton, Craig Wilson

**Approval of Agenda:** *Motion* by Trustee Doug Larson to approve the agenda as written for the regular council meeting of July 11th, 2022. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried. 5/0

**Approval of Minutes:** *Motion* by Trustee Doug Larson to approve the minutes as written for the regular council meeting of June 13th, 2022. Seconded by Trustee Josh Larson. All votes in favor. Motion carried. 5/0

**Public Comment:** N/A

**Visitor Presentation:**

A. N/A

**New Business:**

**A. Sewer Clerk Position-**President Greg Babcock reported that Joy Fidler has submitted her letter of resignation. See attached letter of resignation. Babcock reported that Jennifer Murphy volunteered to step in until a replacement can be found. Murphy will be posting the position.

*Motion* by Trustee Doug Larson to accept Sewer Clerk Joy Fidler's resignation. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried 5/0.

**B. Glen Pemberton Resignation from DPW Position:** DPW employee Glen Pemberton informed the council that he has accepted a job at the school and that it has been said that many people feel it is a conflict of interest for him to continue to hold the DPW position and Street Commissioner position. Pemberton is resigning his position as a full time DPW employee but will work part-time/ on-call, as needed specifically during snow season. Pemberton reported that DPW worker Jason Losey feels he can do the position alone and Pemberton agrees with the assistance of the Township Joint Employee. Trustee Doug Larson inquired on when Pemberton would be finished. Pemberton reported that he had stopped working as of last week. Pemberton also reported that he is looking to outsource some of the road maintenance work. Both council members Doug Larson and Dave Stepanovich were agreeable to saving the village money with this plan.



## **Old Business:**

**A. Emmet County Recycling Contract Renewal:** - President Babcock reported that the new Emmet County Recycling contract came in. See attached contract. The contract proposes a new 5-year contract with an annual increase of 2.91% a year. Discussion ensued. Points of discussion included the severability clause, billing on a per resident basis, length of contract, amount of residents using the service, and future negotiations. Trustee Stepanovich expressed concern on the expense of the program. Trustee Larson mentioned wanting to see the audit to see exactly how many parcels are being counted in the village. Clerk- Treasurer Jennifer Murphy to speak with Emmet County Recycling Director, Andi Tolzdorf regarding the contract and possible cost savings.

*Motion* by Trustee Doug to table the discussion. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried 5/0.

**B. Adopt Food Truck Ordinance:** Trustee Doug Larson presented the Food Truck Ordinance to the Council. To operate a food truck in the village would require an annual permit; expiring on the calendar year, parking must be provided by the food truck operator; street-side parking is not included. Larson read the ordinance to the council section by section. See attached Ordinance #1.

Discussion ensued. Trustee Mark Fairbairn expressed concern for the local restaurants that pay taxes would have business taken away by the food trucks.

*Motion* by Trustee Doug Larson to approve the food truck ordinance #1. Seconded by Trustee Josh Larson. All votes in favor. Motion carried 5/0.

**C. Approval of MDOT Construction Design:** President Greg Babcock presented the latest MDOT plans to the council. Discussion ensued.

*Motion* by Trustee Doug Larson to approve the MDOT plan as modified on July 11, 2022. Removing the bump outs at the NE corner of East St and NE corner of Warren St. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried 5/0.

## **COMMITTEE REPORTS:**

**Trustee Mark Fairbairn:** Reported having had several complaints over the last month. He had complaints about people camping behind 7515 S US 31 and using the boathouse bathroom. Babcock asked Zoning Enforcement Officer Glen Pemberton to speak to the property owner. Pemberton agreed and mentioned he will be looking at a new timed lock for the boathouse bathroom.

Trustee Fairbairn also mentioned complaints on a residence off Fairbairn alley. Fairbairn said, "People are using it as a bar and are out in the alley". Pemberton mentioned he will stop down there and talk to the tenant. Pemberton asked the council if they receive complaints to have people call him directly so he can get the complaint on record.

**Trustee Josh Larson-** N/A

**Trustee Doug Larson-** Reported that they are looking at a timeline on the bathroom remodel. Larson also reported that the new grant cycle starts this fall. He is looking for funding to go towards the

streetscape project. Larson mentioned having investigated the possibility of installing an electric vehicle charging station on the municipal lot near Milton Rd. and Warren Street. He received a quote for \$10,000 from a landscaping architect.

**Trustee David Stepanovich-** Inquired on what will happen with the section of Chicago Street that will be closed off after the MDOT project. President Babcock responded that will be up to the council to decide.

**President Greg Babcock-** N/A

**Clerk- Treasurer Jennifer Murphy-** See attached Clerk/Treasurer Report

**DPW/Zoning/ Street Commissioner Glen Pemberton**

**DPW-** Pemberton reported Jason Losey is on vacation and Kevin is handling things. Trustee Doug Larson asked if Pemberton could get the porta potty pumped before Thursday night's movie.

**Ordinance-** Pemberton reported that he was told a fence was put up on the easement on Lagoon Dr. He mentioned that would be a civil matter being on private property.

Pemberton reported that he has had responses from people he issued citations to. The home on West Street and Valley Rd are slowly cleaning things up. He has not heard anything from the house on Milton Rd. He reported he will be sending a letter to the home on Milton Rd. Babcock inquired if Pemberton has heard anything from the property owner on Cheboygan St. Pemberton reported he has not heard anything back.

Trustee Larson inquired on the zoning application for the property on Bonz St. Pemberton reported having had taken the application up there and they are progressing with the project.

**Deputy Clerk Craig Wilson-** N/A

**Monthly Bills:** *Motion* by Trustee Josh Larson to pay the current monthly bills. Seconded by Trustee Doug Larson. All votes in favor. Motion carried 5/0.

**Public Comment:** N/A

**Adjournment:** *Motion* by Trustee Doug Larson to adjourn the meeting. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried 5/0.

Meeting adjourned at 7:25 pm.

