

Minutes

Village of Alanson

7631 US 31 North, Alanson, MI 49706

Regular Council Meeting of October 11th, 2021.

Call to Order: Meeting called to order by Village President Greg Babcock at 6:00pm.

Council Present: Trustee Mark Fairbairn, Trustee Josh Larson, Trustee David Stepanovich. President Greg Babcock.

Council Absent: Trustee Doug Larson

Staff Present: Brooke Milbrandt, Jason Losey, Jennifer Murphy, Glen Pemberton, Craig Wilson

Approval of Agenda: *Motion* by Trustee Dave Stepanovich to add agenda item #5 - Removal and adding signers to the bank account- to the agenda for the regular council meeting of October 11th, 2021. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried. 4/0

Approval of Minutes: *Motion* by Trustee Dave Stepanovich to approve the minutes as written for the regular council meeting of September 13th, 2021. Seconded by Trustee Josh Larson. All votes in favor. Motion carried. 4/0

Public Comment: Resident Harvey Kasuske asked for an update on a letter he sent to the council 3 months ago on the blight issues on Cheboygan St. President Babcock responded that the Ordinance officer Glen Pemberton has been in contact with the homeowner and is looking to get the issue resolved. Kasuske expressed concerns on how long it takes to get anything taken care of and the amount of taxes he's currently paying. He also mentioned guardrails on Cheboygan St.

Visitor Comment: Charles Rehman had previously done a presentation to the DDA on creating a PUD district within the Village. Rehman asked the council what the best course of action is? Discussion ensued. Trustee Stepanovich suggested getting written approval by the DEQ and the Army Corp of Engineers. President Babcock mentioned Rehman should also work with the Planning and Zoning board on this.

1: Approval LAMA Interlocal Agreement - *Motion* by Trustee Dave Stepanovich to approve the Interlocal agreement as written. Seconded by Trustee Mark Fairbairn. Roll Call Vote- Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.

2: Approve Library Sub-lease: *Motion* by Trustee Dave Stepanovich to accept the Library Sub-lease as written. Seconded by Trustee Josh Larson. Roll Call Vote- Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.



3: Approve LAMA Lease- *Motion* by Trustee Dave Stepanovich to accept the LAMA lease as written. Seconded by Trustee Mark Fairbairn.

Roll Call Vote- Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.

4: Approve Clerk Appointment- *Motion* by Trustee Mark Fairbairn to accept Jennifer Murphy to the Hybrid Clerk/Treasurer position. Seconded by Trustee Josh Larson.

Roll Call Vote- Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.

5. Remove & Add signers to the Bank accounts- President Babcock informed the council that with Clerk Brooke Milbrandt leaving at the end of October, she will need to be removed from the bank accounts. Trustee Mark Fairbairn agreed to be put on as a signer. In addition, Milbrandt's credit card will need to be cancelled and a new credit card put in Deputy Craig Wilson's name. With the bank change over all credit cards will need to be cancelled and new cards issued.

Motion by Trustee Dave Stepanovich to remove Clerk Brooke Milbrandt from the accounts and add Trustee Mark Fairbairn as a signer and to also cancel all mBank credit cards. New credit cards to be issued adding a card for Deputy Clerk Craig Wilson. Seconded by Trustee Josh Larson.

Roll Call Vote- Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.

COMMITTEE REPORTS:

Trustee Mark Fairbairn- N/A

Trustee Josh Larson- N/A

Trustee Doug Larson- Absent

Trustee David Stepanovich- Mentioned that the Zoning board members need keys to the hall.

Glen Pemberton- Ordinance Officer: Reported that he had attended the Zoning board meeting last week. They plan to go back to having monthly meetings. Pemberton also reported that he has not had any further contact with David Lloyd, the owner on Cheboygan St with the blight issues that residence Harvey Kasuske wrote the complaint on.

Street Commissioner- Pemberton reported that the DPW is working on edges of the roads, filling holes and trimming trees. They have closed the park bathroom for the season due to vandalism. In addition, they will be having some service work done to the truck.

Trustee Mark Fairbairn asked if there is any way to cut back the hedges on the alley behind the bakery. Pemberton also reported that they've been working on getting a joint employee with the Township. They have two applicants that they've not been able to interview yet. Pemberton asked the council if he could get a temporary employee for the fall cleanup.

Motion by President Greg Babcock to get a temporary seasonal employee not to exceed the date of 11/20/2021 for \$15 an hour to help with the fall cleanup. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried. 4/0

Jason Losey DPW- N/A

Treasurer Jennifer Murphy- Reported that the first installment of the ARPA funds will be coming in and will need to determine what to do with them. Murphy mentioned that she's seen some municipalities putting the funds into CD's. Murphy commented that the funds need to be used for infrastructure. Trustee Stepanovich asked if the funds can be put towards the swing bridge? Glen Pemberton mentioned that the Bridge needs new hoses. Charles Rehman asked if the funds can only be used based on a loss of revenue. Murphy also reported a letter came in from the Auditor that is included in the packet. We will need to choose a new Auditor for next year.

Deputy Craig Wilson- Mentioned there was an issue with a boat stuck in the section between the swing bridge and the locks. A boat was unaware the swing bridge had closed. Wilson also mentioned that Quickbooks is not saved to the computer but just the thumb drive.

Clerk Brooke Milbrandt- Annie put a letter in the packet explaining the bank change with direct deposits. Annie- said her internet isn't working. Greg- it is working. The accountant was great. Said to make sure we are following the corrective action plan.

President Greg Babcock Sewer Board Report- N/A

Monthly Bills: *Motion* by Trustee Josh Larson to pay the current monthly bills. Seconded by Trustee Dave Stepanovich.

Roll call vote: Trustee Mark Fairbairn –Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. All votes in favor. Motion carried 4/0.

Public Comment: Jason Losey inquired on if there is going to be Trunk or Treat this year? President Babcock responded that there should be a decision by the next DDA meeting.

Charles Rehman- inquired as to if there are any MDOT updates? Trustee Stepanovich commented that he has spoken with Dave Talon with MDOT and there are no new updates. President Greg Babcock mentioned that MDOT will begin prepping the area during the Fall of 2022. Construction will begin the spring of 2023 and is looking to have the section in the Village done before summer.

Adjournment: *Motion* by Trustee Dave Stepanovich to adjourn meeting. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried 4/0.

Meeting adjourned at 7:04pm.