

**Minutes**  
Village of Alanson  
7631 US 31 North, Alanson, MI 49706  
Regular Council Meeting of May 10<sup>th</sup>, 2021.

**Call to Order:** Meeting called to order by Village President Greg Babcock at 6:00pm.

**Council Present:** Trustee Mark Fairbairn, Trustee Doug Larson, Trustee David Stepanovich. President Greg Babcock.

**Council Absent:** Trustee Joshua Larson.

**Staff Present:** Craig Wilson, Brooke Milbrandt, Jason Losey, Glen Pemberton, Jennifer Murphy

**Approval of Agenda:** *Motion* by Trustee Doug Larson to approve the agenda as written for the regular council meeting of May 10<sup>th</sup>, 2021, with the addition of Brian Drayton for Street Commissioner appointment. Seconded by Trustee David Stepanovich. 4/0 All votes in favor. Motion carried.

**Approval of Minutes:** *Motion* by Trustee David Stepanovich to approve the minutes as written for the regular council meeting of April 12<sup>th</sup>, 2021. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried. 4/0

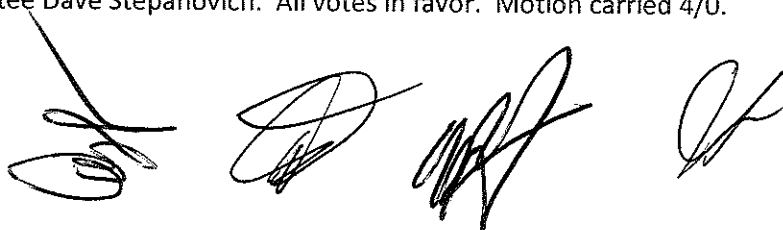
**Public Comment:** Joleen Reed, of Lake St, in Littlefield Township, expressed concerns on the bad condition of Lake St from the park down to the Locks. She mentioned expressing concern to President Greg Babcock and former Trustee Blumke in the past, asking for the road to be repaired. Babcock had commented that there are other roads in worse condition that need attention, and due to the wet conditions, nothing could be done right now. Reid asked if anyone had looked at the condition of the road. Babcock replied that he checked it last Friday. Trustee Stepanovich commented that he also has driven down the street and that it is in bad condition and needs to be fixed. Trustee Fairbairn commented that the road needs work and needs to get on a schedule to grate once a week or once a month.

**Visitor Comment:** N/A

**Accept winning bid for old DPW truck:** *Motion* by Trustee David Stepanovich to approve the bid from Merlin Kilmer for \$1,800.00. Seconded by Trustee Doug Larson. 4/0 All votes in Favor. Motion Carried.

**Nominate and appoint Jason Losey or Brian Drayton to Street Commissioner position:** *Motion* by Trustee David Stepanovich to approve tabling the appointment of Street Commissioner until June's council meeting. Seconded by Trustee Doug Larson. 4/0 All votes in favor. Motion carried.

**Nominate and appoint Glen Pemberton to Ordinance Enforcement Officer position:** *Motion* by Trustee Doug Larson to appoint Glen Pemberton to the Ordinance Enforcement Officer position, effective May. Seconded by Trustee Dave Stepanovich. All votes in favor. Motion carried 4/0.



**Nominate and appoint Hope Roisen to Library Board:** *Motion* by Trustee Doug Larson to approve the appointment of Hope Roisen to the Library Board. Seconded by Trustee Mark Fairbairn. 4/0 All votes in favor. Motion carried.

**Nominate and appoint Samantha Fairbairn to the DDA Board:** *Motion* by Trustee Dave Stepanovich to approve the appointment of Samantha Fairbairn of to the DDA Board. Seconded by Trustee Doug Larson. 4/0 All votes in favor. Motion carried.

#### **Committee Reports**

**Trustee Doug Larson** reported having received another \$5,000 grant from Community foundation, plus \$2000 from a private donor, to go towards expanding the holiday light show. There was an annual sale on Christmas lights, so Larson has purchased additional décor.

#### **Trustee Josh Larson arrived at 6:18pm**

**Trustee David Stepanovich** Reported that Rob Burwell from the DPW, approached him asking about getting his CDL and had asked if the Village would pay for it. Stepanovich recommended he look into the cost of getting the license and request Council approve payment.

**Trustee Mark Fairbairn** Reported that he has had several people calling and approach him with concerns about the MDOT plan to redo US 31 Highway within the village. Fairbairn mentioned they are asking if the construction could be postponed until the fall. Babcock commented that the village has no control over the schedule and according to MDOT, the work cannot be put off until the fall. Fairbairn also expressed concern that there was a vote last week for a school milage renewal that not many people knew about. Babcock commented that elections fall under the Township, and election info can be found at the county.

#### **Treasurer Jennifer Murphy- N/A**

**Jason Losey- DPW** – Reported that the swing bridge broke down last Saturday due to a blown hydraulic line. All hydraulic lines are in bad condition. Losey called Statewide environmental services for the cleanup. DPW is working with Frank Adams to replace the rest of the hoses. Losey added that the electrical box is in bad shape and is rusted out. Babcock commented that the bridge needs to get on a regular maintenance program. Babcock expressed appreciation for Losey's quick response and fix the situation. Next, Losey reported that Memorial Park's fountain is in bad condition. Losey suggested the council consider replacing it with a new fountain like the one at the Bass Ave park. DPW has started cutting grass and will be getting the seasonal banners up this week. Losey said they may pull the raft out at Sanctuary Island and replace the cable.

**Clerk Brooke Milbrandt** reported that the Corrective Action Plan had been submitted to the State. Milbrandt stated that she had received the COVID vaccine and is willing to resume office hours as approved. Milbrandt had inquired with the County on the 4029 forms, but they are not ready yet. Milbrandt asked if Council wanted to approve the milage rates without the official paperwork or have a special meeting when it was available. *Motion* by President Greg Babcock to levy the max allowed

millage rate on the Street Repair and maintain 8.0 mils for Operational Milage. Seconded by Trustee David Stepanovich. Roll Call Vote- Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Josh Larson- Yes, Trustee David Stepanovich- Yes, President Greg Babcock- Yes. All votes in favor. Motion carried.

Milbrandt reported that she has been in contact with Krista McDougall of Richards & McDougall, CPA firm. McDougall works with small municipalities and offered to travel to Alanson for training and also offers remote bookkeeping assistance. Treasurer Murphy expressed interest in the on-site training.

**Deputy Clerk Craig Wilson** reported that the invoices for the Holiday Lights were paid by Trustee Larson. Larson needs to be reimbursed. Wilson inquired if there were any more invoices from the Village attorney coming in for Mark Fairbairn abandoned alleys. Babcock mentioned there should not be anymore and to prepare an invoice for Fairbairn.

**President Greg Babcock** reported the Sewer Authority is moving forward with the Solar farm program. The Sewer authority is deciding on how much land to lease to the program.

**Monthly Bills:** *Motion* by Trustee David Stepanovich to pay the current monthly bills. Seconded by Trustee Mark Fairbairn. 5/0 All votes in favor. Motion carried.

**Public Comment:** N/A

**Adjournment:** *Motion* by Trustee Doug Larson to adjourn meeting. Seconded by Trustee David Stepanovich. 5/0 All votes in favor. Motion carried.

Meeting adjourned at 6:38 pm.