

Minutes
Village of Alanson
7631 US 31 North, Alanson, MI 49706
Regular Council Meeting of June 14th, 2021.

Call to Order: Meeting called to order by Village President Greg Babcock at 6pm.

Council Present: Trustee Mark Fairbairn, Trustee Doug Larson, Trustee Josh Larson, Trustee David Stepanovich. President Greg Babcock.

Council Absent: N/A

Staff Present: Craig Wilson, Brooke Milbrandt, Jason Losey, Glen Pemberton, Jennifer Murphy.

Approval of Agenda: *Motion* by Trustee Doug Larson to approve the agenda as amended (striking "budget amendments" and inserting "July 4th Parade") for the regular council meeting of June 14th, 2021. Seconded by Trustee Josh Larson. All votes in favor. Motion carried. 5/0

Approval of Minutes: *Motion* by Trustee David Stepanovich to approve the minutes as written for the regular council meeting of May 10th, 2021. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion carried. 5/0

Public Comment: Charles Rehmann requested that the meeting agenda be posted. Milbrandt offered to email him when she sends the info to Council.

An unidentified attendee asked the board if there could be a crosswalk put in across the highway in front of Bobs Place and the Hardware store. President Greg Babcock responded that that is being looked at with the upcoming MDOT project.

Visitor Comment: Wayne McPhall with Breanna's Ride, requesting to have a BBQ Fundraiser on the 3rd and 4th of July in the park pavilion. There would be various BBQ contestants competing. They would be giving out food by donation, or people can buy tickets, with proceeds to benefit the Alanson Littlefield Fire Department. *Motion* by Trustee Doug Larson to approve the request for the BBQ competition on July 3rd and 4th. Seconded by Josh Larson. All votes in favor. Motion carries 5/0.

Library Request for Financial Support: President Greg Babcock reported that the library is concerned that within four years they will no longer have enough funds to be able to continue operating without requesting financial support, so they wanted to share their financials (attached) and ask for suggestions. They have been averaging a deficit of \$15,000-\$20,000 the last 3 years, mostly due lost penal fines. Trustee Doug Larson stated that Libraries can request millage. Trustee Stepanovich inquired on the number of members and Village representatives on the Library Board. President Babcock stated he suggested they check with the Tribe for funding assistance possibilities.

Street Scape (Bump outs): President Greg Babcock presented a street scape plan from Fleis & Vandenbrink, showing the proposed bump outs. Babcock stated that they will need approval to move



forward. Trustees Stepanovich and Fairbairn expressed concerns about losing parking. Discussion ensued. *Motion* by Trustee Doug Larson to table the issue until more info can be obtained and hold a special meeting, if necessary, to approve the plan. Seconded by Trustee David Stepanovich. All votes in favor. Motion carried 5/0.

Compensation for Appointed Positions: *Motion* by Trustee Doug Larson to set the annual salaries as follows: Street Commissioner, \$2500; Zoning Administrator, \$1500; Ordinance Enforcement Officer, \$1500. Seconded by Trustee David Stepanovich. All votes in favor. Motion carried 5/0.

Approval of the 4th of July Parade: *Motion* by Trustee David Stepanovich to approve the 4th of July parade. Seconded by Trustee Doug Larson. All votes in favor. Motion carried 5/0.

Nominate and approve Glen Pemberton to Zoning Board: *Motion* by Trustee Doug Larson to approve Glen Pemberton to the zoning board. Seconded by Trustee Josh Larson. Roll Call Vote, Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Josh Larson- Yes, Trustee David Stepanovich- Yes, President Greg Babcock- Yes. All votes in favor. Motion carried 5/0.

Street Commissioner Interviews: President Babcock reported that four letters of interest had been received for the Street Commissioner position. All applicants were present and introduced: Jason Losey, Glen Pemberton, Thomas Ball, and Brian Drayton. Interviews ensued. The council decided to go into closed session to discuss their choice at 6:55pm.

The council came back into session at 7:02pm.

Motion by Trustee Doug Larson to offer the Street Commissioner position to Glen Pemberton. Seconded by Trustee Mark Fairbairn. Roll Call Vote, Trustee Mark Fairbairn- Yes, Trustee Doug Larson- Yes, Trustee Josh Larson- Yes, Trustee David Stepanovich- Yes, President Greg Babcock- Yes. All votes in favor. Motion carried 5/0.

COMMITTEE REPORTS:

Trustee Josh Larson- N/A

Trustee David Stepanovich- N/A

Trustee Mark Fairbairn- N/A

Trustee Doug Larson- Asked Jason Losey, with the DPW, if they have more mulch for the playground. There are areas in the playground that need to be filled.

Jason Losey- DPW- Reported they have ordered the paint for the streets and will be working on the lines and curbs. The yellow paint is on back order. Losey also reported that they have ordered 2-3 gravel trains to be put down near the boat house. They plan on working on the Sanctuary Island raft beginning this week. Losey asked what the council plans to do for the Memorial Park water fountain. Discussion ensued. *Motion* by Trustee Doug Larson to order a new water fountain out of the Parks budget. Seconded by Trustee Mark Fairbairn. All votes in favor. Motion Carried 5/0.

Treasurer Jennifer Murphy- Reported she is currently working on the F65 reports. The tax bills will be going out July 1st and she will be busy. The delinquent sewer payment report will be going to the county soon which will go onto the tax bills. Murphy's policy is that no adjustments can be made to those amounts without council approval. Murphy is also working on getting all the Auditor's adjustments into QuickBooks.

Clerk Brooke Milbrandt- Reported that the new computer is set up and she is working on rebuilding payroll data, as well as other data entry. Milbrandt reported she will be going back to holding office hours on Fridays.

Deputy Clerk Craig Wilson- NA

Monthly Bills: *Motion* by Trustee David Stepanovich to pay the current monthly bills. Seconded by Trustee Doug Larson. Roll call vote: Trustee Mark Fairbairn – Yes, Trustee Doug Larson – Yes, Trustee Josh Larson – Yes, Trustee David Stepanovich –Yes, President Greg Babcock – Yes. Motion carried 5/0.

Public Comment: - N/A

Adjournment: *Motion* by Trustee Doug Larson to adjourn meeting. Seconded by Trustee David Stepanovich. All votes in favor. Motion carried 5/0.

Meeting adjourned at 7:15 pm.