

**LITTLEFIELD ALANSON MANAGEMENT AUTHORITY**

P.O. Box 156 Alanson, MI. 49706

**Littlefield Alanson Community Hall User \$200.00 Deposit Waiver Agreement**

Please read carefully before signing, you are responsible for the terms of this agreement.

Littlefield/Alanson Community Hall User Contact:

Name \_\_\_\_\_ Use \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ Email Address \_\_\_\_\_

**The Applicant Agrees:**

1. To use the meeting room only for the above stated purpose.
2. All hall use dates and times must be approved by the LAMA Board contact person and placed on the LAMA Master calendar.
3. To leave the hall clean and in the condition found before use. Any concerns before their use should be identified to the LAMA Board contact that booked the event.
4. To reimburse LAMA for any damages and additional clean-up fees to the premises and contents.
5. There will not be a charge to the user if the final inspection by the LAMA contact person is satisfactory.
6. The LAMA Board will determine a reasonable charge for additional cleaning and or repairs.
7. Disagreements over fees may be referred to the Village President and Township Supervisor for review and recommendations and adjustment if needed.
8. **No alcoholic beverages** are to be served or allowed during the applicant’s use of the premises.
9. This is a smoke free building; no smoking will be allowed.
10. No signs, posters or decorations may be attached to the premises with nails, tacks or tape. All decorations and their remnants must be removed from the building after each event.
11. All trash in the Hall, Hallways, Kitchen and Restrooms must be bagged and removed to the dumpster at the east end of the building.
12. All Tables, Chairs and Furniture must be returned to their original position and wiped clean.
13. All Floors, Bathrooms, Kitchen, Hall and Hallways must be swept, and spills mopped up.
  - This agreement is not transferable to any other parties.
  - The person signing this agreement will be responsible for any damage to the building or surrounding grounds during the rental period.
  - The LAMA Board reserves the right to cancel any reservation if necessary due to a Township/Village function.
  - The undersigned applicant agrees to indemnify and hold LAMA and its board members, constituent members, agents and representatives harmless from any claims, causes of action, or liability for damages to persons or property related to or arising out of the use of the premises by applicant or applicant's guests.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

LAMA Representative’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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